## **FundScrip Quick Start Guide**

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## **How to Sign Up**

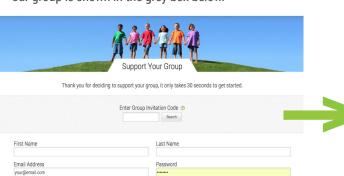
1. Go to www.fundscrip.com and click on Support Your Group

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Complete the information in the Support Your Group section and be sure to enter our group's Invitation Code. The code for our group is shown in the grey box below.



- Click on Support Your Group and you will be sent a confirmation email.
- 4. Click the link in the confirmation email and complete your registration.
- 5. Now you are ready to login, place orders and start supporting our group!





Click here to **Support Your Group**. Watch your Inbox for the confirmation email from FundScrip.

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## **How to Place an Order**

1. Go to www.fundscrip.com and click Login (top right of

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website)

- 2. Login by providing your email address and password
  - This is where you gift on orders to buy gift on
- 3. Click on the green **Buy Cards** button to begin adding gift cards to your cart

When you have finished adding gift cards to your cart, you need to finalize your order.

- Choose our group as well as the campaign you want to support
- 2. Choose a payment method:
  - Electronic Funds Transfer (EFT) > Direct debit from your account. The best and easiest way to pay. No fees. Requires application and void cheque.
  - Credit Card > Earnings reduced by 1.99%

- INTERAC® Online > Earnings reduced by \$0.85/order
- Online Bill Payment Service > No fee, but funds must be received by FundScrip prior to processing. Please allow 3 business days.
- Choose a distribution method: \*
  - Hold for pick-up yourself at group distribution point
  - Hold for pick-up by your chosen representative at group distribution point
  - Direct Shipping to the Canadian destination of your choice
- 4. Check out and you are done!

Want more detailed instructions on how to place an order?

Consider asking for the "Ordering for Supporters" document.

## Set it and Forget it!



Set up a **Recurring Order** and never worry about forgetting to place your order again!

\* Please note that our group may not offer all these options